

Please read these terms and conditions carefully. By proceeding and making payment, you are agreeing to these terms and conditions.

1. DEFINITIONS

The following words or expressions shall carry the meanings assigned:

1.1. 'Contract' – the following terms and conditions form the basis of the contract. This contract is the foundation to the services to be provided by us. No variations or modifications of this contract will be accepted unless approved by Sweet Petite Weddings & Elopements in writing.

1.2. 'You', 'Client' – the person or persons engaging our services.

1.3. 'We', 'Us' – Sweet Petite Weddings & Elopements ABN 74 878 654 845.

1.4. Our 'services' – the services to be provided by us which include but are not limited to: event planning, event styling, event hosting.

1.5. 'Our suppliers, 'Collaborators', 'Creators' – supply vendors we work with to provide services/products.

1.6. 'Booking Fee' – the non-refundable booking fee required to secure your wedding package.

1.7. 'Package' - the wedding package or amount as selected by the Client.

1.8. Sweet Petite Weddings & Elopements is a wedding planning company, creating and coordinating all-inclusive wedding packages.

2. PAYMENT TERMS, DEPOSIT & CONFIRMATION

2.1. The Client invoice will be emailed to you within 48 hours after submitting the booking form.

2.2. Upon acceptance and receipt of the invoice, payment of the non-refundable booking fee (amounts listed below) is immediately required to secure your location, date and time. The booking fee is deducted from the final balance of your package.

Unless specified below, all packages require a 30% non-refundable deposit.

- All "Kookaburra Homestead" Packages – 50 % non-refundable deposit
- All "Reid's Place" Packages – 30% non-refundable deposit

2.3. All payments are via direct deposit, to our nominated bank account, bank details are listed on your invoice. Proof of payment should be emailed to hello@sweetpetite.com.au. We do not accept cheques.

2.4. We are not able to hold bookings; our wedding packages are limited and are secured based on a first come first served basis.



- 2.5. Bookings are confirmed only when the deposit is received in cleared funds.
- 2.6. Within 24 hours of funds being cleared, you will receive an email to the email address provided with confirmation. You must notify Sweet Petite Weddings & Elopements immediately if there have been any mistakes with your booking, or if you have not received the confirmation e-mail within 24 hours of payment.
- 2.7. The balance of the payment for the services contracted for must be paid in full 4 weeks prior to your wedding date.
- 2.8. Guest numbers must be confirmed 4 weeks prior to your booked wedding date.
- 2.9. Payment for additional services (e.g. extra guests, make up, hair stylist, extra bouquets etc.) is made when these are ordered and added to the contract and invoiced accordingly.

3. SPECIFIC TERMS

- 3.1. The Contract starts when you have agreed to use our services and made payment of the deposit.
- 3.2. If at any time a supplier we have engaged is not able to provide the product/service as originally quoted, we will endeavour to find a replacement of similar value/quality.

4. CANCELLATION OR CHANGE OF DATE

- 4.1. The Client may cancel this Contract at any time by written notice to hello@sweetpetite.com.au but in doing so shall forfeit the booking fee.
- 4.2. In the event of a Client cancellation Sweet Petite Weddings & Elopements reserves the right to retain the following cancellation fees:
- ☐ 50% of the agreed package fee if cancelled between 90 days to six months prior to the wedding date
 - ☐ 70% of the agreed package fee if cancelled between 31 days and 90 days prior to the wedding date
 - ☐ 100% of the agreed package fee if cancelled within 30 days of the wedding date.
- 4.3. On termination of the Contract the Client should immediately pay Sweet Petite Weddings & Elopements the above cancellation charges less any amounts you have already paid, you will be invoiced accordingly.
- 4.4. Change of date/Postponement - subject to written notice to Sweet Petite Weddings & Elopements. Depending on availability we may agree to a change of date. In this case, work completed to date will be payable upon receipt of an invoice, and you will be quoted on any



additional hours/work required. Monies other than the deposit may be used as future credit on a new date at the discretion and availability of Sweet Petite Weddings & Elopements.

5. FORCE MAJEURE

The due performance of this Contract is subject to alteration or cancellation by either party owing to any cause beyond their control. In such an event Sweet Petite Weddings & Elopements will not be liable to the Client and/or any further person in respect of any loss and/or damage of whatsoever nature caused by or arising from any of the following circumstances:

5.1. Force Majeure – this is weather, as in rain, flooding, thunderstorm, lightning or fire that has damaged anything.

5.2. The loss, damage, destruction or theft of any property on the wedding location/site.

5.3. Any act or circumstance, save for the gross negligence by the organiser, causing the loss, damage, destruction, theft and such other related events.

5.4. Loss or damage resulting from or related to the use of any equipment on the wedding location/site including but not limited to furniture, sound equipment and photographic equipment or technical failure thereof.

6. RIGHT OF WITHDRAWAL

Sweet Petite Weddings & Elopements reserves the right of withdrawal if:

6.1. The Client breaches this Contract.

6.2. If the Client is non-cooperative including missed appointments and late payments.

6.3. Should factors such as changes in locations, facilities or available times arise along with discovery of new information, changes in agreed circumstances or similar which tend to circumvent its policies.

6.4. Should Sweet Petite Weddings & Elopements initiate the withdrawal, all fees will be refunded excluding the deposit.

7. LIMITS OF LIABILITY & INDEMNITY

7.1. Sweet Petite Weddings & Elopements does not accept any liability for non-completion of an event or for any delays arising as a result of strikes, riots or lockouts, adverse weather conditions, loss, damage or cancellation due to fire, flood or any other cause beyond its control.



7.2. The liability of Sweet Petite Weddings & Elopements in respect of any breach of the Contract, including any applied terms shall not extend to any consequential loss whatsoever suffered by the client or their guests.

8. INSURANCE

8.1. We have public liability insurance up to the sum of \$20 Million AUD

9. INCLEMENT WEATHER

9.1. Weather permitting, Sweet Petite Weddings & Elopements honour the Contract as agreed. In the event of inclement weather being rain, high winds or lightning we will make the necessary changes:

- If light rain is predicted – we can proceed ahead in the outside location with umbrellas
- If heavy rain is predicted – we will implement our wet weather plan and set up at the indoor location. All package inclusions will remain the same. For peace of mind all of our outside weddings come with a guaranteed wet weather option.

9.2. We will contact our clients 2 days prior to the wedding date as to whether we need to use our wet weather plan.

9.3. In the event of inclement weather Sweet Petite Weddings & Elopements endeavour to make the very best of the day and give you a high level of photographic coverage in the time spot allocated.

10. TIMELINES

Timelines are extremely important so Sweet Petite Weddings & Elopements can provide the best quality experience for the client

10.1. A general timeline for a 3pm wedding is, please note this is subject to change.

2.50pm Groom and Guests Arrives at the Ceremony Location

2.55pm Bride Arrives

3.00pm Ceremony Begins (15-20min) Photographer Commences Signing of the Registry

3.30pm Mingle with Guests Portrait, Group and Location Shots

4.00pm *Cake, Food and Drinks are served

4.30pm "Ceremony only" package would conclude



5.00pm Any included after party would conclude

*indicates the “after party” items

10.2. Guests are asked to arrive at the ceremony location no earlier than 10min prior to your allocated time spot. This enables other weddings that are being held prior to yours to remain private.

10.3. Your wedding space is available to you for your allocated time spot depending on your package (either 1.5 or 2 hours).

10.4. Sweet Petite Weddings & Elopements and its contracted photographers are not responsible for reduced photographic coverage due to the Bride, Groom, Bridal Party and or Guests not arriving on time or cooperating.

10.5. Unfortunately if you are late this will reduce your allocated wedding package duration.

10.6. If you are late, we will give you an awesome ceremony and try to add as many inclusions as possible within the allocated time frame.

10.7. We ask that you and your guests please depart the wedding on time so as not to affect the next wedding.

11. PHOTOGRAPHY

11.1. You can expect a minimum of 50 digital photographs from your wedding package.

11.2. Photographs are professionally edited and in high resolution.

11.3. These will be supplied to you via an online digital album that you can share with family and friends and download at your own leisure.

11.4. Photographs are ready 3-5 weeks after your wedding date.

11.5 Photography of the event is at the sole artistic discretion of the Photographer, and no shots throughout the day are guaranteed (such as, but not limited to, formals, first kiss, bouquet toss, etc.) The Photographer does not guarantee that everyone involved in the event will be photographed or will be included in the final images.

11.6 Copyright in all images shall vest upon their creation in the Photographer. No restrictions are placed on the use of images by the Clients, their friends, families and guests or Sweet Petite Weddings & Elopements.

11.7 The client shall indemnify and hold harmless the Photographer and/or Sweet Petite Weddings & Elopements in respect of any loss, damage, liability, cost, compensation or expense sustained by the Client or any third party as a result of the provision of the Photographer’s service. This indemnity



includes but is not limited to the unlikely event that any problem arises, whether due to lateness, no show, accident, neglect, human error, loss of materials, acts of god, equipment or other failures. The indemnification additionally includes, but is not limited to, a circumstance where photographic materials are damaged in processing, lost through camera malfunction, fire or otherwise lost or damaged without fault on the part of the Contractor.

11.8 The Client understands the unpredictable and non-posed nature of candid photography and waives any right to any civil action due to missed or lost photographs (including but not limited to unintentional infliction of emotional distress and negligence). In the event the Contractor fails to perform for any other reason, the Sweet Petite Wedding & Elopements liability is limited solely to the return of the photographic portion of payments received under this agreement.

12. DISPLAY

12.1. The Client thereby permits Sweet Petite Weddings & Elopements and it's contracted photographer to display any images covered by this Contract and to generally promote the business by means of advertising, publicity material, websites, exhibitions, competitions, magazine articles and/or other such media, providing that the images are used lawfully and without damage to the Client without further consideration or compensation.

12.2. It is specifically agreed that the images/material may be used on our Social Media channels and that the Clients maybe tagged or otherwise identified unless agreed otherwise in writing. This will only be done 3 days after the ceremony.

13. GUESTS & SEATING

13.1. Each Sweet Petite Wedding differs in guest allowance numbers. Please refer to your package details.

13.2. Additional guests may be allowed dependant on the package and venue. Please check your individual package details.

13.3. At our wedding packages we welcome your bridal party. Timelines are strict, so that you can maximise your experience, the complete bridal party will need to walk down the aisle within timeframe of the bridal introduction song.

13.4. The bridal party is counted in your final number of guests.

13.5. Sweet Petite Weddings & Elopements will provide up to 20 chairs onsite, unless otherwise stated in your package.

13.6. As a general rule children are included in your guest final count number.



PRIVACY POLICY

Sweet Petite Weddings & Elopements respects the privacy of its Clients and subscribers. We are committed to safeguarding the privacy of our users while providing a personalised and valuable service. This Privacy Policy Statement explains the data processing practices of Sweet Petite Weddings & Elopements

Information collected

We collect personal information from you through the use of enquiry and booking forms, as well as details included in your emails. We also collect information automatically about your visit to our site. The information obtained in this way, which includes demographic data and browsing patterns, is only used in aggregate form.

Use of Personal Information

We process personal information collected via the site for the purposes of:

- providing a personalised service
- running competitions
- providing you with information about products and services offered by us If you do not wish to receive information about our products or services, please let us know when providing us with your details.

We also use information in aggregate form:

- to build up marketing profiles
- to aid strategic development
- to manage our relationship with advertisers and to audit usage of the site

Third Party Disclosure

We do not sell, trade, or otherwise transfer to outside third parties your personal information.



Use of Cookies

We may use “cookies” to identify you when you visit the site and to build up a demographic profile. A cookie is a small piece of information sent by a web server to a web browser, which enables the server to collect information back from the browser. Find out more about the use of cookies on <http://www.cookiecentral.com>

Internet-based Transfers

Given that the Internet is a global environment, using the Internet to collect and process personal data necessarily involves the transmission of data on an international basis. Therefore, by browsing www.sweetpetite.com.au site and communicating electronically with us you acknowledge and agree to our processing of personal data in this way.

All personal information is held in accordance with Australian Privacy Laws. Any gathered personal information will be kept strictly confidential.

If you have any requests concerning your personal information, wish to make any amendment to your personal information, or wish to unsubscribe please contact us at hello@sweetpetite.com.au

Sweet Petite Weddings & Elopements is committed to providing couples with a day that is stress free, little & luxurious.

